

**Minutes of CleanFerry Meeting  
November 2007  
at Agilent Technologies**



**Present**

1. Iain (Chair)
2. Joyce
3. June
4. Alex
5. Mary
6. Helen
7. Sandy
8. Jean
9. Roger (Dalmeny Primary School)
10. Tom (Community Council)
11. Diane (Community Council)
12. Jan (Queensferry Primary)
13. Colin (Queensferry Primary)
14. Vic
15. Jim
16. Mairi (Echline Primary)
17. Barbara
18. Liz
19. Pat
20. Jim
21. Mairi (Queensferry High School)
22. Jennifer (Queensferry High School)
23. Margaret \*Environmental warden
24. A.N. Other (Environmental warden)
25. Iwan (Park Ranger)
26. Marina

**Welcome**

Iain (Community Police Youth Action Team) introduced himself, welcomed the group, and thanked everyone for such a good turnout.

**Review of the Year**

Joyce gave a powerpoint presentation of the year's events – eleven clean-ups round the village, two beach cleans, a poop scoop publicity event, the High Street sweep, finishing with an awards ceremony at the Orocco Pier. She thanked all who had supported or taken part in these events. She also thanked the schools for their involvement with the eco-school programme.

**Big clean-up**

Arrangements were agreed for a single BIG clean-up. This will be a one-off event with ALL the clean-ups to be done on the same day -- the **largest** clean-up which Queensferry has ever seen (we hope). We hope to co-ordinate various events totalling up to two hundred volunteers.

Date: Friday, 8 February 2008  
Time: 10am-12noon

A separate event will be organised in the afternoon for families.

Reserve date (in case of bad weather): March

### **Name**

The project needs a name! Suggestions welcome. (Soon please)

### **Locations**

Various areas were suggested for clean-ups. Teams were suggested and leaders appointed. (See separate list – recently updated.)

### **Equipment**

Each team leader will need:

- Litter-pickers
- Gloves
- Binbags
- Wet-wipes
- Refreshments
- Risk assessments to read out on the day
- Sign-in sheets/clip board
- A map of their intended area
- Instruction sheets with mobile contact numbers (eg council rapid response)
- First aid kit?
- Yellow Keep Britain Tidy tops (optional)

**Joyce** will prepare these as far as she can. (Schools should ask children to wear their own gloves and wellies on the day.)

**June** will deliver extra equipment to leaders a few days before the event. **Iwan** (Park Ranger) may be able to help with this.

(Two years ago, Cleanferry gave all the schools a supply of litter pickers. It would be good if these were available too.)

**Joyce** will circulate a list of e-mails of those present and a draft plan so that people can be in touch with each other. She will also create a draft invitation to the event.

**Team leaders** should then be able to confirm their plans. **Joyce** needs to know:

- The name(s) of the leader(s).
- Their contact details including mobile phone
- How many might be in their team
- The area to be cleaned
- Where the team will meet/start off (eg Burger King Car Park.)

We will assume pupils are starting off from their schools and will be supervised en route.

### **Maps**

Police action team will try to get maps of areas laminated.

### **Council involvement**

**Joyce** will contact Andrew and Ken (Local Council Environmental Services) to let them know about the event. They should be able to arrange for pick up bin-bags at strategic points.

It may be possible to get a team of council workers to tackle the graffiti on the same day for example, on the cyclepath – electrical boxes and bridge walls. **Joyce** to ask.

### **Business involvement**

**Police Neighbourhood Action Team** will ask larger businesses if they can support the project financially and/or by supplying refreshments. Suggestions were: Tesco, Scotmid, Dakota, Burger King, Queensferry Crossing, MacDonald's, Frankie and Benny's, BP, Shell, Clydesdale Bank.

They will also be asked to free up staff for a couple of hours to help clear their own grounds, car-parks etc on the day.

### **First Aid**

Each school should carry their own first aid kit. Police team have their own. GreenFerry has two.

### **Insurance**

Risk assessments will be done by **Iain, Joyce and/or Jim**. The event is organised and insured by GreenFerry.

### **Publicity**

**Iain** will see to press releases ahead of time, including TV.

**Joyce** will e-mail the GreenFerry list and the schools.

**Joyce** will e-mail round e-ferry.

**Iwan** will produce posters and put them up round the village

**Everyone** will tell their friends!

### **Project funding**

Council Communities Fund will support the project with a grant of £1000.

**Joyce** will order additional equipment (including handloops for Helen and Mary!).

### **Alternative approaches**

Environmental wardens were pleased to see the level of activity going on in South Queensferry. They reminded the group that they also had powers to enforce penalties etc to reinforce the Clean Ferry message.

The High School Pupils (Interact/Young Rotary?) may be able to help fund-raising for litter bins on Lover's Lane (the route from the school to Tesco's)

Marina suggested that pressure should be put on businesses such as Tesco and Burger King to keep their surrounds cleaner. There were particular problems around the fast food areas and the garages. **Marina and Jim** may start a letter-writing campaign on behalf of CleanFerry. Joyce can supply the CleanFerry logo for headed note-paper.

Mary and Alex mentioned the problem with dumped tyres at Port Edgar. **Environmental Warden** (Margaret) will look into this.

### **Interim clean-ups**

A small CleanFerry team organised themselves to do a small clean-up at Piper's Cave as this area needed immediate attention.

Joyce will also clear the steep embankment at Scotmid car park in January.

### **AOB**

Joyce thanked Agilent Technologies for their hospitality, and their continued support.